

## Policy: Re-accreditation

### Context:

In line with the UKCP's regulation, all current members within FiP need to be re-accredited by the year 2019 or risk losing their UKCP accreditation

### Purpose:

In line with the UKCP, the purpose of re-accreditation is:

1. to underpin and promote reflective and informed practice and continuing professional development
2. As a result, to underpin and support best practice in a way that is beneficial to both practitioners and patients.

### Benefits:

Ensuring that UKCP members of FiP are working within an ethical framework. The process of accreditation also demonstrates that members are not isolated and in open discussion with peers are discussing and demonstrating, in depth, the nature of their psychoanalytic psychotherapy practice.

FiP is also offering opportunities for re-accreditation without charge to members.

### Principles:

That the process of re-accreditation is relationally based, focusing on elements of practice, including continuing CPD, regular supervision, adequate insurance cover, plans for retirement and maintaining their arrangements for coverage and a therapeutic will in case of illness, death or unforeseen events.

### Responsibilities:

It is the responsibility of members to adhere to the UKCP code of Ethics and Practice and the CPJA Statement of Psychoanalytic/Psychodynamic Ethics. In relation to the re-accreditation process, it is each member's responsibility to ensure that they participate in the process or risk losing their accreditation within UKCP.

### Exemptions:

Members of FiP who are not accredited with the UKCP.

## Procedure – re-accreditation

In line with the UKCP's requirement that every accredited member be re-accredited by the year 2019, FiP has developed a procedure for undertaking this process

1. Each member is responsible for their own re-accreditation.
2. The process entails meeting with a minimum of three colleagues and preferably four or five to form a group and establish a date for meeting.
3. The Administrator's office may be able to provide the names of colleagues who have not yet undertaken the process. These members can register their names with the Administrator, though it is up to the members themselves to instigate and organise contact.
4. Before the meeting, each member is required to fill in the re-accreditation form which includes a reflective piece on the state of their current practice, information concerning their supervision arrangements and level of CPD, insurance details and information on their therapeutic will and arrangements in case of unforeseen events.
5. The forms are distributed to each of the other members, preferably before the meeting.
6. There is no requirement for how the meeting is organised. Previously groups have addressed the questions on the form in rotation, while others were organised around each member speaking individually for a prescribed period of time, generally around half an hour, giving information and addressing questions from other participants.
7. There is an expectation that groups should be comprised of members without any previous professional or social contact, though this may be impossible. Instead, boundaries between analyst and patient, domestic partners, therapist and supervisor, fellow committee members, should be maintained. Close professional contact should be discouraged, but for members living some distance from London, this may be impossible.
8. Signing the document at the end of the meeting only indicated that the meeting was attended, not that the group members agree to the re-accreditation of the member.
9. Individual members are responsible for sending in their forms to the Administrator, and registering with her whether they are happy to re-credit the other members of the group.
10. Should the group, or an individual feel that one of the participants does not merit re-accreditation, discreet contact should be made with the membership and re-accreditation committee, or through the Administrator. From there, a decision will be made whether or not to contact the ethics committee.
11. The person (or group) who has raised their concern will be responded to within a timely manner, and the therapist under discussion will be contacted following an internal discussion on the circumstances.

## Five year FiP Re-accreditation checklist



**Name:**

**Date:**

**Yes/No**

<b>Insurance details</b>		
1. Company		
2. Number		
3. Insurance renewal date		
<b>Complaints</b>		
1. Are there any complaints outstanding, or have any complaints been upheld against you in the past five years?		
2. If yes, please elaborate on the stage of the complaint at this point and/or whether or not the conditions have been complied with since:		
<b>Professional will arrangements</b>		
1. Please name the executor for your professional will		
2. What arrangement have you made with your executor to contact patients in the case of an emergency		
<b>Are the participants satisfied that you are sufficiently aware of the UKCP's Diversity and Equality Policy and that you have an appreciation of the complexity of issues in this area?</b>		
<b>A description of supervision arrangements over the past five years, including regularity, duration and span of time during which you have maintained these arrangements:</b>		
<b>A reflective assessment of the impact supervision has had on your clinical work:</b>		

## Five year FiP Re-accreditation checklist

<b>A statement confirming knowledge and adherence to relevant and UKCP Codes of Ethics:</b>	
<b>A reflective description of your psychoanalytic practice undertaken over the previous five years and how this has evolved. This should include the nature and context of your clinical work in all its aspects, including through CPD (approximately 500 words)</b>	
<b>Please list your professional development activities over the past year:</b>	
<b>Elaborate on other self-care activities, including the arts, movies, literature and physical exercise:</b>	

## Five year FiP Re-accreditation checklist

Can you elaborate on your thoughts concerning the impact of your age on your work?	
Have you considered your retirement, however far ahead it may seem? What are your thoughts?	
Signatures of participants in re-accreditation process:	
1.	3.
2.	4

### Names of participants in re-accreditation group:

- 1.
- 2.
- 3.
- 4.
- 5.